



Hospitality & Tourism Management I

Mrs. Michelle Lane

2022-2023

Course Outcome:

Hospitality and Tourism Management I is the foundational course for students interested in careers within the hospitality and tourism industry. The course allows students to explore the career opportunities and fundamental principles that guide the organization and management of the hospitality and tourism industry. Upon completion of this course, students will be proficient in the foundations of hospitality and tourism, industry segments, business concepts and operations, role of marketing, and customer relations.

Student Organization: DECA provides students with opportunities for leadership development, personal growth, and school and community involvement. Participation is encouraged but not required. Student dues are \$20.

Explanation of Student Requirements to complete this class.

- Students are responsible to bring classroom supplies within a week of starting class.
- Students are required to complete assignments when they are given.
- Students will be given the opportunity to earn an OSHA 10 certification.

Materials Needed:

- *Large Binder (1.5")*
- *Notebook paper (college ruled)*
- *Dividers, at least 18*
- *Pen and pencil EVERY SINGLE DAY*
- *Chromebook*

Assessment:

Grading Scale:

A = 90 – 100

B = 80 – 89

C = 70 – 79

D = 60 – 69

F = 59 and below



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There will be no extra credit in this class. Do your work and there will not be a need!

Make Up Work:

If absent, **it is the student's responsibility to make up any missed assignments, tests, etc.** Students may discuss missed assignments with me before or after class. Students may not use instructional time to discuss make-up work. Make up work can be picked up from the teacher or from the corresponding bin located near the door.

General Expectations of Students:

Attendance Policy:

Attendance is important in order for you to be successful in Hospitality & Tourism. Class will begin as soon as the tardy bell rings and will end as soon as the bell to dismiss class rings. Please make sure that you are in your class and ready to begin thinking and learning as soon as the tardy bell rings.

Tardy Policy:

You will be counted tardy if you are not in the classroom, with all classroom materials, when the bell rings. 3 tardies will equal a write-up and lunch detention.

Cell Phone Policy:

Cell phones are to be placed in the charging center upon entering class. There are a limited number of charging cords available on a first come, first served basis.

Leaving the Classroom:

This classroom is located adjacent to the bathrooms. It is acceptable to wait until the bathroom clears and go the first few minutes of class. Before leaving the classroom students must get permission from the teacher.

Student Expectations

1. I do not give extra copies of things. If you lose it, you write it!
2. You may not go to the parking lot to get something.
3. My desk is off limits. This includes the area behind it.
4. You are expected to be in your seat and ready for class to begin with the tardy bell rings.
5. Be prepared.
6. Be courteous and respectful of others and their belongings.
7. When participating in remote learning, all school and class rules apply.
8. Following digital citizenship etiquette is expected at all times during electronic communication and learning.



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Honor Code:

Academic honesty: is demonstrated by students when the ideas and the writing of others are properly cited; students submit their own work for tests and assignments without unauthorized assistance; students do not provide unauthorized assistance to others; and students report their research or accomplishments accurately. Any student that is not following the honor code will receive a grade of zero. Any student allowing another student to copy their work will also receive a grade of zero.

General Expectations of the Teacher:

As we all are aware, the past few years have changed the way we learn and communicate. As a high school student, you are an emerging adult and it would benefit YOU greatly to take ownership of your own learning. As your teacher, I will help you to the best of my ability, but I cannot force you to learn. That is on you!

Communication Strategy:

If you have any comments or concerns about your progress in my class please feel free to contact me.

Phone: (423) 487-5602

Email: lanem1@cocke.k12.tn.us

It is important that I am made aware of any needs the student has that are not currently being addressed. The student should speak with me and ask for accommodations when necessary. This includes seating arrangements, hearing or vision difficulties, or any other situation that would take away from student learning.

If you need tutoring or extra help, you may make arrangements at least one day in advance to come in before or stay after school.